



TAP & Meter Set Request Form

*Please complete a form for each tap and meter set request and submit to
Tap.MeterSetRequest@dcwater.com
Incomplete forms will not be processed.*

1. **New Address of Property:** _____
Previous Address of Property (if applicable): _____
Number of Units (Multi-Family/Commercial): _____
2. **Square & Lot Number:** _____
3. **Size of Tap:** 2-Inch or Smaller _____ 3-Inch or Larger _____
4. **Size of Water Meter:** _____
5. **Type of Meter:** Domestic (Only) _____ Combined (Domestic & Fire) _____
Irrigation (Only) _____
6. **Meter Use (choose only one):** Residential (Single Family) _____ Commercial _____
Municipal/Government _____ Temporary/Construction _____ Multi-Family _____
7. **Location of Water Meter:** Public Space _____ Private Property _____ Inside Building _____
8. **Water Meter Location Description [e.g. sidewalk, grass, in the building etc.]:**

9. **Billing Information:**
Name on Account: _____
Billing Address: _____
City: _____
State: _____
Zip Code: _____
Payee's Phone Number: _____
Payee's Email Address: _____
10. **Licensed Plumber's Contact Information:**
Name of Company: _____
Contact Name and Number: _____